



## National Advisory Board

### Advisory Board Responsibilities

- Support and enthusiastically promote the mission of the Academy in the Academy's coding profession by subscribing to the ethics and standards of the Academy, exhibiting professionalism in the workplace, and recruiting new members.
- Work with the AAPC National Office for the betterment of the entire membership and the medical coding community through active participation in national sponsored publications, educational programs and activities.
- Give advice to the national office, recognizing that the national office is the governing body of the American Academy of Professional Coders.
- Provide at least two coding- related articles for the *AAPC CODING EDGE*.
- Edit articles for the *AAPC CODING EDGE*, as requested.
- Give a timely response to monthly advisory board faxes/emails when response is requested, and contact the AAPC National Office if scheduled fax/email does not arrive.
- Maintain CPC, CPC-P and/or CPC-H credentials.
- Contribute to editing/revising/updating of AAPC educational products.
- Support Local Chapters by attending meetings, serving as a resource and speaking annually at chapter meetings.
- Submit ten to fifteen CPT coding questions with rationales to the AAPC National Office annually.
- Contribute coding- related articles for other publications as needed.

- Be aware and inform the national office of conferences or exhibiting opportunities by providing names of individuals and/or vendors that would contribute or benefit the growth of the AAPC.
- Be aware of updated coding rules and regulations and provide the national office with cutting edge information.
- Serve on a committee or act as liaison as assigned by national office.
- Attend the two advisory board meetings (Conference and mid-year meeting).
- Attend and assist the national office in hosting the annual national conference.